

St Mary's Primary school

Accessibility Plan Autumn 2024 - Autumn 2025

This accessibility plan should be read in conjunction with other plans and policies, especially the SEND policy. Staff at St Mary's primary school will work closely with the governing body, parents and colleagues from other agencies.

Issue	Action	Who is responsible	Timescale	Success criteria
The accessibility plan, the equality statement and the SEN policy should be reviewed on an annual basis by SLT, staff and Governors.	The documents need to be reviewed and be on the Governing body meeting agenda in the Autumn of each year.	Head Teacher Assistant Head SENCo	Annually	Adhering to the relevant legislation.
Liaise with staff and parents of children with a disability to ensure that their needs are being met.	Communication with relevant parties to identify and address needs. Risk assessments to be completed where necessary.	Head Teacher Assistant Head SENCo	Ongoing	Children's needs are met.
Assess the impact of this plan by seeking	Impact of accessibility to be	Head Teacher Assistant Head	Ongoing	School accessible for all.

the views of disabled children, staff and parents.	considered continually and annually when policies are reviewed.	SENCo		
Ensure children with disabilities have access to ICT facilities.	Liaise with IT Technician and LA when necessary.	Headteacher Assistant Head SENCo Staff ICT support	Ongoing	All children have access to ICT facilities.
Ensure school visits are made accessible for all children irrespective of disability.	Ensure accessibility is considered in all stages of planning. EVC training courses are completed by all staff involved in planning and assessing school visits.	Head Teacher Assistant Head Teachers Class teachers	Ongoing	All children are able to attend all visits.
Make information available to parents in alternative formats when	Offer alternative formats to parents. School to use	Head Teacher Assistant Head Bursar Class Teachers	Ongoing	Information is accessible for all parents.

required (braille, large print, interpreter).	services available through the LA.			
Ensure all disabled children and staff can be evacuated safely.	Personal Emergency Evacuation Plans to be in place for all staff and children with disabilities.	Head Teacher Assistant Head SENCo Class Teachers	Ongoing	Disabled children and adults are fully aware of the evacuation procedures and are evacuated safely.
Continually improve access of the physical environment for all.	Accessibility audit of school building and grounds to be carried out and reported to Governors.	Head Teacher Assistant Head SENCo Caretaker Health and Safety Governing committee	Ongoing	The building and the grounds are as accessible as possible for all.
Continually improve the lighting, acoustics and furniture in line with the needs of all children.	A yearly audit and risk assessments.	Head Teacher Site supervisor	Ongoing	The lighting, acoustics and furniture support accessibility for all.
Staff to be aware of access requirements for disabled children when accessing the curriculum, including PE lessons, after	EHCP and support plans to be shared with staff and multi-agency workers. Appropriate tests ordered in-line with legislation.	Head Teacher Assistant Head Class Teacher Specialist PE teacher SENCo	Ongoing	Classrooms provide optimum access for pupils where possible. All staff have a full understanding of the child's needs.

school activities and tests . Classrooms are organised and resourced to promote participation and independence where possible.	Continually review the needs of children with disabilities in consultation with appropriate agencies.			
Ensure children with medical conditions have access to medication in a safe and controlled environment.	Appropriate staff to receive training in administering medicines etc for children with medical conditions.	Head Teacher Assistant Head Class Teachers Support staff Bursar	Ongoing	Medication administered safely as per school policy and by trained staff.
Ensure that After school clubs and breakfast club is accessible for all.	Appropriate staff training. Assessments completed. Ensure accessibility is considered in all stages of the planning.	Head Teacher Assistant Head Class Teachers Support Teachers	Ongoing	After school clubs and breakfast clubs accessible for all. All staff have a full understanding of the children's needs.
Ensure that homework links and homework	Appropriate staff training.	Head Teacher Assistant Head	Ongoing	Homework accessible for all.

are accessible by all children.	Assessments completed. Ensure that accessibility is considered in all stages of the planning.	Class Teachers Support Teachers		
An accessible toilet for disabled adults and children is provided.	Continually review the needs of all children / adults with a disability. Risk assessments.	Head Teacher Assistant Head Site supervisor	Ongoing	Toilet facilities which are accessible for all.
Ensure that there are disabled car parking places for staff / parents/ visitors to the school	Risk assessments. Continually review the needs of all children / adults with a disability Feedback any issues or concerns as required.	Head Teacher Assistant Head Site supervisor	Ongoing	Parking places provided which are accessible for all.